



General Administration
STATE OF WASHINGTON

Energy/Utilities Engineer 3 Recruitment #F2210-529K-01-DP

About General Administration

General Administration (GA) is a central support agency for state government. Our customers include state agencies, city and county government, school districts, colleges and universities, and a number of not-for-profit organizations.

- Oversees more than \$400 million of contracts annually on behalf of state agencies for a multitude of services and commodities.
- Provides solutions in logistics, supply chain management and warehouse services.
- Manages more than \$500 million annually in design and construction projects for public buildings.
- Maintains the historic buildings and grounds of the Washington State Capitol Campus.
- Provides custodial services that lead the nation in environmentally friendly and health cleaning practices.
- Serves as the state's landlord, arranging leases for office and warehouse space for agencies throughout Washington.
- Manages recycling and re-use programs on behalf of state government that annually keep more than 600,000 pounds of materials from being tossed into landfills.
- Runs the state's internal mail service that delivers 63 million pieces annually.
- Manages a motor pool fleet of more than 1,500 vehicles.
- Welcomes more than 200,000 visitors each year at the State Capitol.

For more information about our agency and its mission, visit our Web site at <http://www.ga.wa.gov>

SALARY: Range 67 (\$5,238 to \$6,741) per month

LOCATION: Olympia, Washington

CLOSES: June 30, 2010

GA is seeking candidates for two Energy/Utilities Engineer 3 positions within the Engineering and Architecture. These positions are overtime exempt and not included in a union bargaining agreement. **NOTE: This bulletin is only open to permanent GA employees.**

Overview

As an energy engineer, provides energy engineering services to state agencies and other public not-for-profit agencies throughout the state. Provides project management services and professional energy engineering technical assistance to support energy and resource efficiency activities in state facilities, schools, colleges, and local government facilities. Manages energy performance contracting projects.

Required Knowledge, Skills, and Abilities

- Bachelor's degree from an accredited college with major study in engineering.

AND

- Four years of professional level experience in energy engineering, energy auditing project management, energy performance contracting, construction management, utility engineering or related field.

NOTE: Other related fields including architecture, civil, structural, or utility engineering, engineering management, construction management, etc., may suffice for the desired education if the applicant can document at least four years experience, with increasing levels of responsibility, in energy project management construction management, energy auditing or building system analysis.

Skills and abilities must include a demonstrated ability to:

- Communicate effectively in writing and orally;
- Work in a team and collaborative environment;
- Work independently with little supervision;
- Successfully organize and manage multiple complex engineering projects;
- Apply effective negotiation and conflict resolution techniques; and

Why work at GA?

GA employs about 700 people located in Olympia and select off-site locations. Our employees take pride in delivering excellence in strengthening government's ability to achieve results efficiently and effectively. We work together to help our customers succeed.

The Olympia office is located on the beautiful, historic Capitol Campus and is within walking distance to banking, restaurants, shopping and the Farmer's Market.

The location is close to Intercity Transit (IT) stops and the state provides free unlimited IT passes for employees. Intercity Transit also provides a FREE Dash Shuttle that loops around the campus and down to the Farmer's Market and back.

Employee Benefits

The state of Washington offers a comprehensive benefits package, including:

- ◆ Medical, dental, life, and long-term disability insurance.
- ◆ Optional long-term care and auto-home insurance.
- ◆ Optional medical flexible spending account.
- ◆ Vacation, sick, military and civil leave.
- ◆ Eleven paid holidays per year.
- ◆ A state retirement plan.
- ◆ Optional credit unions and savings bonds.
- ◆ Optional Deferred Compensation and Dependent Care Assistance Programs.

General Administration vigorously pursues diversity in the workforce. We encourage women, racial and ethnic minorities, people with disabilities, and disabled and Vietnam-era veterans to apply. People with disabilities who need help with the application process may call GA's Human Resources Office at 360-902-7486.

- An ability to understand, evaluate, and apply energy technologies in a facilities environment.

Desirable Qualifications

Position requires skills in project management, energy analysis, facilities-related issues, and energy performance contracting and the core competencies listed below.

- Project Management: Ability to manage multiple complex energy projects with little supervision.
- Energy Management: Thorough understanding of energy efficiency technologies, particularly as they relate to facilities, cost/benefit analysis, life cycle cost analyst, energy performance contracting, building commissioning, and building auditing and modeling.
- Communication and Interpersonal Interaction: Ability to communicate clearly in a positive and productive manner. Negotiation, conflict resolution, mentoring, collaboration and team building skills, are desirable.
- Technical Aptitude: Ability to understand, evaluate and apply complex energy technologies in a facilities environment.
- Consulting and Marketing: Ability to effectively identify, evaluate and advise building owners on a variety of energy and facilities-related issues, as well as the ability to market the program's energy services to a wide variety of potential customers.

Special Requirements

- Completion of Engineering in Training (EIT) and ability to become licensed as a professional engineer.

To apply, please submit:

- A letter of interest with a detailed account about how you meet the required and desired qualifications listed.
- A current resume.
- A minimum of three (3) professional references with current phone numbers to include a supervisor, peer, and subordinate.

Background checks are required for new applicants considered for positions within GA. Applicants will be required to sign a release authorizing the background check. Failure to do so shall disqualify the applicant from employment with GA. Information obtained from background checks will not necessarily disqualify you from employment

You may submit these materials by mail, email, or fax.

Initial screening will be based on the materials provided by the closing date. We will review materials to determine whom we will select for an interview. Selected applicants may be asked to submit additional materials.

Mailing Address:

Department of General Administration
Human Resources, Attention: Deborah Poston
210 11th Avenue SW, Room 216
P.O. Box 41010
Olympia, Washington 98504-1010

Email Address and Fax:

HR@ga.wa.gov

Fax: 360-664-0440

Please use “**Energy/Utilities Engineer 3**” in the subject line.

Contact Information:

Deborah Poston

360-902-7486